

**NOTICE AND AGENDA  
GRAFTON TOWNSHIP REGULAR BOARD MEETING  
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS  
MONDAY, MARCH 21, 2016 7:30 P.M.**

**GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142**

**NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, March 21, 2016, At 7:30 P.M. for the purpose of considering the following agenda:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda as posted**
- 5. Regular Business**
  - A. Approval of Minutes of February 15, 2016 Township Regular Meeting
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.
  - C. Review Road and Bridge Warrant check detail.
- 6. Public Comment/Board Members Response to Public Comment**
- 7. Executive Session**

Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
- 8. Discussion and potential action of items as discussed during Executive Session**
- 9. New Business**
  - A. Discussion and potential action on Assessor's and Supervisor's request for a Transfer of Appropriation.
  - B. Discussion and possible action to contract with George Roach Associates for the 2015/16 audit.
  - C. Discussion and possible action for facility update and repair.
  - D. Discussion of tentative 2016/17 budget for Township Town Fund
  - E. Discussion of tentative 2016/17 budget for Road District
  - F. Discussion and approval of the agenda for the 2016 Annual Town Meeting
- 10. Old Business**
- 11. Committee and Officer Reports**
  - Supervisor**
  - Trustee**
  - Facilities Update Committee**
  - Assessor**
  - Road District**
  - Clerk**
- 12. Adjournment**

Dated and posted by Township Clerk Kathryn Hurley  
This 17<sup>th</sup> Day of March, 2016

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

# **DRAFT MINUTES**

**GRAFTON TOWNSHIP REGULAR BOARD MEETING  
MONDAY, FEBRUARY 15, 2016 7:30 P.M.**

- 1. Supervisor Kearns called the meeting to order at 7:30 P.M.**
- 2. Roll Call**  
Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley. Absent: None.
- 3 Pledge of Allegiance** was said.
- 4. Approval of Agenda as posted**  
Motion by Trustee Zirk, second by Trustee Holtorf to approve the agenda as posted.  
Ayes: Trustees Zirk, Holtorf, Wagner, Ziller; Supervisor Kearns  
Nays: None. Motion Carries.
- 5. Regular Business**
  - A. Approval of Minutes of January 18, 2016 Township Regular Meeting  
Motion by Trustee Wagner, second by Trustee Ziller to approve the minutes.  
Ayes: Trustees Wagner, Ziller, Holtorf, Zirk, Supervisor Kearns  
Nays: None. Motion Carries
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.  
Motion by Trustee Zirk, second by Trustee Wagner to approve the payment of unpaid bills listed on the Warrant Detail. (Exhibit I)  
Ayes: Trustees Zirk, Wagner, Holtorf, Ziller, Supervisor Kearns  
Nays: None. Motion Carries
  - C. Review Road and Bridge Warrant check detail.  
Motion by Trustee Ziller, second by Trustee Holtorf to approve the Road and Bridge Warrant Detail. (Exhibit II)  
Ayes: Trustees Ziller, Holtorf, Wagner, Zirk, Supervisor Kearns  
Nays: None. Motion Carries
- 6. Public Comment/Board Members Response to Public Comment**  
None. (Exhibit IV)
- 7. Executive Session**  
Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).  
Motion by Trustee Wagner, second by Trustee Ziller to adjourn the regular meeting in order to convene and executive session to discuss pending legal action.  
Ayes: Trustees Wagner, Ziller, Holtorf, Zirk, Supervisor Kearns  
Nays: None.  
  
Regular Meeting adjourned at 7:36 pm  
  
Supervisor Kearns returned the Regular Meeting to order at 7:52 pm.  
Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Kearns; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley. Absent: None.
- 8. Discussion and potential action of items as discussed during Executive Session**  
Attorney Gottemoller said that a proposal has gone back and forth and a settlement for \$14,000 has been reached regarding the FOIA request. Trustee Wagner clarified that it means a dismissal of the lawsuit and release of claims.  
Motion by Trustee Wagner, second by Trustee Holtorf to approve the payment and release the claims of the lawsuit.  
Ayes: Trustees Wagner, Holtorf, Ziller, Zirk, Supervisor Kearns  
Nays: None.

**9. New Business**

Supervisor Kearns said that he wants to put some of the building upgrades into this year's budget and will ask for approval at the next meeting. He also wants to buy a new vehicle for the assessor.

**10. Old Business**

Trustee Holtorf presented a report from the Renovation Committee (Exhibit III). Trustees reviewed it. Clerk Hurley reminded the trustees that the clerk's office is in need of new carpeting and new paint, which was not listed on the report. Supervisor Kearns and the trustees agreed that the clerk's office should also be painted and carpeted to match the rest of the building.

**11. Committee and Officer Reports**

**Supervisor**

**Trustee**

Trustee Ziller asked the board if the parking lot at the township office could be used on Saturday for people taking a bus to the Farm Bureau meeting. The trustees agreed and said that the police department must be notified.

**Facilities Update Committee**

**Assessor**

**Road District**

**Clerk**

Clerk Hurley told the board to be on the lookout for an email with a link to file their Statements of Economic Interest online. There will be no mailing this year.

**12. Adjournment**

Motion by Trustee Holtorf, second by Trustee Wagner to adjourn the meeting at 8:03.

All Ayes.

No Nays.

Meeting adjourned at 8:03 pm

Submitted,  
Grafton Township Clerk Kathryn Hurley



# **TOWN FUND FINANCIALS**

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
**All Transactions**

Date	Num	Memo	Due Date	Split	Amount
<b>ACT Network Solutions</b>					
03/15/2016		PO 2181	03/21/2016	1512 · MAIN...	190.92
03/15/2016		PO 2147	03/21/2016	1512 · MAIN...	254.25
03/15/2016		PO 2150	03/21/2016	1512 · MAIN...	190.92
03/15/2016		PO 2151	03/21/2016	5512 · MAIN...	67.08
03/16/2016		PO 2182	03/26/2016	5512 · MAIN...	67.08
Total ACT Network Solutions					770.25
<b>Alan D Zielinski</b>					
03/15/2016		PO 20501	03/21/2016	1755 · POS...	25.80
Total Alan D Zielinski					25.80
<b>Alarm Detection Systems</b>					
03/15/2016		PO 2173	03/21/2016	1512 · MAIN...	187.62
Total Alarm Detection Systems					187.62
<b>Cardmember Service</b>					
03/15/2016		PO 2161	03/21/2016	1652 · OPE...	231.02
03/15/2016		PO 2158	03/21/2016	1511 · MAIN...	22.90
Total Cardmember Service					253.92
<b>CARDUNAL OFFICE SUPPLY</b>					
03/15/2016		PO 576.00	03/21/2016	1651 · OFFI...	576.00
Total CARDUNAL OFFICE SUPPLY					576.00
<b>Cash</b>					
03/15/2016		PO 2165	03/21/2016	1511 · MAIN...	95.88
03/15/2016		PO 2164	03/21/2016	1551 · POS...	52.01
Total Cash					147.89
<b>COM ED</b>					
03/15/2016		PO 2178	03/21/2016	1571 · UTILI...	149.27
03/15/2016		PO 2177	03/21/2016	5571 · UTILI...	52.44
Total COM ED					201.71
<b>David Knutson</b>					
03/15/2016		PO 20506	03/21/2016	1760 · TRAV...	32.40
Total David Knutson					32.40
<b>Hugo I Roldan</b>					
03/15/2016		PO 20505	03/21/2016	1760 · TRAV...	16.84
03/15/2016		PO 2174	03/21/2016	1511 · MAIN...	1,500.00
Total Hugo I Roldan					1,516.84
<b>Huntley Floral</b>					
03/15/2016		PO 2180	03/21/2016	1905 · MISC...	74.19
Total Huntley Floral					74.19
<b>Illinois Property Assessment Inst.</b>					
03/15/2016		PO 20502	03/21/2016	1761 · TRAI...	1,130.00
Total Illinois Property Assessment Inst.					1,130.00
<b>Joseph Holtorf</b>					
03/15/2016		PO 1905	03/21/2016	1511 · MAIN...	53.99
Total Joseph Holtorf					53.99
<b>Kathryn M. Hurley</b>					
03/15/2016		PO 2167	03/21/2016	1451 · HEAL...	227.30
Total Kathryn M. Hurley					227.30
<b>Landmark Ford Inc.</b>					
03/16/2016		PO 2186	03/26/2016	1835 · CAPI...	17,846.00
03/16/2016		PO 2187	03/26/2016	1835 · CAPI...	275.00
Total Landmark Ford Inc.					18,121.00

# GRAFTON TOWNSHIP

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Due Date	Split	Amount
<b>Leaf</b>					
03/16/2016		PO 2183	03/26/2016	1512 · MAIN...	97.68
03/16/2016		PO 2184	03/26/2016	5512 · MAIN...	34.32
Total Leaf					132.00
<b>Madsen, Sugden &amp; Gottemoller</b>					
03/15/2016		PO 2163	03/21/2016	1753 · LEGA...	476.00
Total Madsen, Sugden & Gottemoller					476.00
<b>Marty Kinczel</b>					
03/15/2016		PO 20507	03/21/2016	1760 · TRAV...	3.31
Total Marty Kinczel					3.31
<b>Mayfair Furniture &amp; Carpet</b>					
03/15/2016		PO 2149	03/21/2016	1511 · MAIN...	716.12
Total Mayfair Furniture & Carpet					716.12
<b>MDC Environmental Services</b>					
03/15/2016		PO 2172	03/21/2016	1511 · MAIN...	41.40
Total MDC Environmental Services					41.40
<b>NICOR GAS</b>					
03/15/2016		PO 2168	03/21/2016	1571 · UTILI...	131.64
03/15/2016		PO 2169	03/21/2016	5571 · UTILI...	46.25
Total NICOR GAS					177.89
<b>Orkin</b>					
03/15/2016		PO 2159	03/21/2016	1511 · MAIN...	60.00
Total Orkin					60.00
<b>PetroLiance LLC</b>					
03/15/2016		PO 2166	03/21/2016	930 · BUS F...	20.44
Total PetroLiance LLC					20.44
<b>Ready Refresh by Nestle</b>					
03/15/2016		PO 20504	03/21/2016	1751 · MAIN...	49.86
03/15/2016		PO 2179	03/21/2016	1651 · OFFL...	16.93
Total Ready Refresh by Nestle					66.79
<b>Shaw Suburban Media</b>					
03/15/2016		PO 1553	03/21/2016	1553 · PUBL...	524.60
Total Shaw Suburban Media					524.60
<b>Sherwin-Williams</b>					
03/15/2016		PO 2157	03/21/2016	1511 · MAIN...	269.50
Total Sherwin-Williams					269.50
<b>TOM PECK FORD OF HUNTLEY INC</b>					
03/15/2016		PO 2133	03/21/2016	1512 · MAIN...	53.77
Total TOM PECK FORD OF HUNTLEY INC					53.77
<b>TOWNSHIP OFFICIALS OF ILLINOIS</b>					
03/15/2016		PO 2152	03/21/2016	1563 · TRAI...	100.00
Total TOWNSHIP OFFICIALS OF ILLINOIS					100.00
<b>TOWNSHIP SUPERVISORS OF ILLINOIS</b>					
03/15/2016		PO 2176	03/21/2016	5556 · TRAI...	90.00
03/16/2016		PO 2185	03/26/2016	5651 · OFFL...	25.00
Total TOWNSHIP SUPERVISORS OF ILLINOIS					115.00
<b>U.S. Bank Equipment Finance</b>					
03/15/2016		PO 20503	03/21/2016	1751 · MAIN...	104.57
Total U.S. Bank Equipment Finance					104.57
<b>WEX Bank</b>					
03/15/2016		PO 2160	03/21/2016	930 · BUS F...	2.00
Total WEX Bank					2.00
<b>TOTAL</b>					<b>26,182.30</b>

11:45 AM  
02/25/16  
Cash Basis

**GRAFTON TOWNSHIP**  
**TF Warrant Detail Report**  
**February 16 through March 14, 2016**

Date	Num	Name	Memo	Paid Amount
<b>101 · CHECKING -American Community</b>				
02/16/2016	23057	Loizzo & Loizzo and Bryan McKnight	PO 2134	-14,000.00
02/23/2016	23065	BLUECROSS BLUESHIELD OF ILLINOIS	PO 2135, 20384	-11,207.78
02/23/2016	23066	COM ED	PO 2145	-156.49
02/23/2016	23067	ComCast I	PO 20385	-205.68
02/23/2016	23068	Humana Dental Ins. Co.	PO 2148, 20383	-1,182.10
02/23/2016	23069	Interact Business Products, LLC	PO 2141, 2142	-36.24
02/23/2016	23070	Leaf	PO 2143	-97.68
02/23/2016	23071	Verizion Wireless	PO 960	-23.28
02/23/2016	23072	ComCast I	PO 2153, 2154, 2155	-148.50
Total 101 · CHECKING -American Community				-27,057.75



Grafton Township Assessor's Office Warrant List: March, 2016

**Pending Board approval**

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$49.86	Ready Refresh	20504	Potable water
1752	\$205.68	Comcast	20385	Phone and Internet
1755	\$25.80	Alan Zielinski	20501	Postage
1760	\$3.31	Martin Kinczel	20507	Appeal hearing lunches
1760	\$32.40	David Knutsom	20506	Appeal hearing lunches
1760	\$16.84	Hugo Roldan	20505	Appeal hearing lunches
1761	\$1,130.00	Illinois Property Assessment Institute	20502	Mandatoroy CE for Alan Zielinski
<b>Subtotal</b>	<b>\$1,463.89</b>			

**Prior Board approval**

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$104.57	US Bank Equipment Finance	20244	Copier lease
1243	\$343.64	Humana	20383	Healthcare insurance
1243	\$3,198.72	BlueCross/BlueShield	20384	Healthcare insurance
<b>Subtotal</b>	<b>\$3,646.93</b>			
<b>Total</b>	<b><u>\$5,110.82</u></b>			

03/18/16

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2015 through March 2016**

	Apr '15 - Mar 16	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>CORPORATE FUND REVENUE</b>			
1000 · PROPERTY TAXES	1,105,495.64	1,107,939.00	99.8%
1010 · REPLACEMENT TAXES	28,407.50	10,000.00	284.1%
1020 · INTEREST INCOME	939.04	0.00	100.0%
1030 · Loan Proceeds	0.00	0.00	0.0%
1040 · IGA ROAD COM SALARY	15,068.00	14,790.00	101.9%
1041 · IGA TRANSPORTATION	0.00	0.00	0.0%
1045 · GRANT INCOME	0.00	0.00	0.0%
1050 · TRANSPORTATION INCOME	398.00	0.00	100.0%
1055 · MISCELLANEOUS INCOME	86,153.70	50.00	172,307.4%
<b>Total CORPORATE FUND REVENUE</b>	<b>1,236,461.88</b>	<b>1,132,779.00</b>	<b>109.2%</b>
<b>CORPORATE INSURANCE FUND REV</b>			
2000 · PROPERTY TAXES	17,971.56	18,000.00	99.8%
2020 · INTEREST INCOME	0.17	0.00	100.0%
2050 · MISCELLANEOUS INCOME	2,175.87	0.00	100.0%
<b>Total CORPORATE INSURANCE FUND REV</b>	<b>20,147.60</b>	<b>18,000.00</b>	<b>111.9%</b>
<b>GENERAL ASSISTANCE FUND REVENUE</b>			
5000 · PROPERTY TAXES	32,929.58	33,000.00	99.8%
5020 · INTEREST INCOME	102.35	150.00	68.2%
5050 · MISCELLANEOUS INCOME	1,500.00		
<b>Total GENERAL ASSISTANCE FUND REVENUE</b>	<b>34,531.93</b>	<b>33,150.00</b>	<b>104.2%</b>
<b>Total Income</b>	<b>1,291,141.41</b>	<b>1,183,929.00</b>	<b>109.1%</b>
<b>Expense</b>			
<b>GENERAL ASSISTANCE FUND</b>			
<b>ADMINISTRATION</b>			
<b>CONTRACTUAL SERVICES</b>			
5511 · MAINTENANCE SERVICE - BUILDING	0.00	1,000.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPMENT	1,720.56	2,000.00	86.0%
5513 · FUEL	0.00	775.00	0.0%
5533 · LEGAL FEES	0.00	850.00	0.0%
5534 · ACCOUNTING SERVICES	410.00	1,600.00	25.6%
5549 · OTHER PROFESSIONAL SERVICE	25.00	1,000.00	2.5%
5551 · POSTAGE	51.68	90.00	57.4%
5552 · TELEPHONE	608.96	1,000.00	60.9%
5553 · PUBLISHING	0.00	200.00	0.0%
5554 · PRINTING	77.25	150.00	51.5%
5555 · TRAVEL EXPENSE	0.00	100.00	0.0%
5556 · TRAINING	130.00	600.00	21.7%
5571 · UTILITIES	956.26	2,000.00	47.8%
<b>Total CONTRACTUAL SERVICES</b>	<b>3,979.71</b>	<b>11,365.00</b>	<b>35.0%</b>
<b>OPERATING EXPENSES</b>			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	131.51	500.00	26.3%
<b>Total OPERATING EXPENSES</b>	<b>131.51</b>	<b>1,000.00</b>	<b>13.2%</b>
<b>PERSONNEL</b>			
5421 · SALARIES	14,744.00	15,000.00	98.3%
5451 · HEALTH INSURANCE	9,245.51	9,404.03	98.3%
<b>Total PERSONNEL</b>	<b>23,989.51</b>	<b>24,404.03</b>	<b>98.3%</b>
<b>Total ADMINISTRATION</b>	<b>28,100.73</b>	<b>36,769.03</b>	<b>76.4%</b>

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2015 through March 2016**

	Apr '15 - Mar 16	Budget	% of Budget
<b>HOME RELIEF</b>			
<b>COMMODITIES</b>			
5781 · FOOD	0.00	500.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	500.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	500.00	0.0%
5784 · FLAT GRANT	0.00	500.00	0.0%
5785 · DRUGS	0.00	500.00	0.0%
5786 · FUEL	0.00	500.00	0.0%
5790 · Catastrophic Deduction	0.00	65,122.10	0.0%
<b>Total COMMODITIES</b>	<b>0.00</b>	<b>68,122.10</b>	<b>0.0%</b>
<b>CONTRACTUAL SERVICES</b>			
5805 · TRANSPORTATION ASSISTANCE	210.00	1,500.00	14.0%
5810 · PHYSICIAN SERVICE	0.00	500.00	0.0%
5882 · HOSPITAL SERVICE	0.00	500.00	0.0%
5884 · DENTAL SERVICE	0.00	500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,360.00	6,000.00	39.3%
5886 · FUNERAL & BURIAL SERVICE	0.00	500.00	0.0%
5887 · SHELTER	10,589.88	12,000.00	88.2%
5888 · UTILITY PAYMENTS	6,989.23	20,000.00	34.9%
5889 · AMBULANCE	0.00	500.00	0.0%
5890 · EYE CARE	0.00	500.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>20,149.11</b>	<b>42,500.00</b>	<b>47.4%</b>
<b>Total HOME RELIEF</b>	<b>20,149.11</b>	<b>110,622.10</b>	<b>18.2%</b>
<b>Total GENERAL ASSISTANCE FUND</b>	<b>48,249.84</b>	<b>147,391.13</b>	<b>32.7%</b>
<b>TOWN FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
1831 · DEFERRED EQUIP. PURCHASE RESERV	0.00	10,000.00	0.0%
1832 · DEBT SERVICE			
1837 · AM.COMM. BK. PRINCIPAL LOAN PYM	46,715.00	46,715.00	100.0%
1838 · DEBT SERVICE INTEREST PYM	2,746.24	7,650.00	35.9%
1832 · DEBT SERVICE - Other	86,336.56	80,000.00	107.9%
<b>Total 1832 · DEBT SERVICE</b>	<b>135,797.80</b>	<b>134,365.00</b>	<b>101.1%</b>
1833 · DEFERRED MAINT. BUILDING	0.00	50,000.00	0.0%
1835 · CAPITAL EQUIPMENT PURCHASE	35,155.00	100,000.00	35.2%
<b>Total CAPITAL OUTLAY</b>	<b>170,952.80</b>	<b>294,365.00</b>	<b>58.1%</b>
<b>COMMODITIES</b>			
1651 · OFFICE SUPPLIES	897.89	3,000.00	29.9%
1652 · OPERATING SUPPLIES	597.30	3,000.00	19.9%
<b>Total COMMODITIES</b>	<b>1,495.19</b>	<b>6,000.00</b>	<b>24.9%</b>
<b>CONTRACTUAL SERVICES</b>			
1511 · MAINTENANCE SERVICE-BUILDING	15,876.21	35,000.00	45.4%
1512 · MAINTENANCE SERVICE - EQUIPMENT	7,301.33	35,000.00	20.9%
1531 · ACCOUNTING SERVICES	6,614.15	18,000.00	36.7%
1533 · LEGAL SERVICE	2,088.33	20,000.00	10.4%
1551 · POSTAGE	156.35	2,000.00	7.8%
1552 · TELEPHONE	866.63	2,000.00	43.3%
1553 · PUBLISHING	732.82	1,500.00	48.9%
1554 · PRINTING	213.38	1,500.00	14.2%
1561 · DUES	1,884.12	2,000.00	94.2%
1562 · TRAVEL EXPENSES	92.57	2,000.00	4.6%
1563 · TRAINING	151.74	1,500.00	10.1%
1565 · CLERK	67.38	3,500.00	1.9%
1571 · UTILITIES	2,722.86	5,000.00	54.5%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	20,000.00	0.0%

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2015 through March 2016**

	Apr '15 - Mar 16	Budget	% of Budget
1574 · ANNUAL MEETING	0.00	500.00	0.0%
1575 · ROOM RENTAL	0.00	1,000.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>38,767.87</b>	<b>152,500.00</b>	<b>25.4%</b>
<b>OTHER EXPENDITURES</b>			
1905 · MISCELLANEOUS EXPENSE	886.68	31,000.00	2.9%
1911 · CONTINGENCIES	0.00	25,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>886.68</b>	<b>56,000.00</b>	<b>1.6%</b>
<b>PERSONNEL</b>			
1420 · OFFICE STAFF HOURLY	37,410.94	55,500.00	67.4%
1421 · ELECTED OFFICIALS SALARIES	182,850.24	198,000.00	92.3%
1451 · HEALTH INSURANCE	49,800.00	84,000.00	59.3%
<b>Total PERSONNEL</b>	<b>270,061.18</b>	<b>337,500.00</b>	<b>80.0%</b>
<b>SENIOR SERVICES</b>			
900 · SENIOR SERVICE SALARIES	25,109.32	25,000.00	100.4%
901 · SENIOR SERVICE - PAYROLL TAXES	1,914.48	3,600.00	53.2%
902 · SENIOR SERVICE HEALTH INSURANCE	7,429.76	7,459.00	99.6%
903 · SENIOR SERVICE IMRF	2,413.13	2,500.00	96.5%
930 · SENIOR SERVICE FUEL	602.09	5,000.00	12.0%
940 · SENIOR SERVICE MAINTENANCE	468.03	15,000.00	3.1%
950 · SENIOR SERVICE OFFICE SUPPLIES	0.00	500.00	0.0%
959 · SENIOR SERVICE BINGO/GAMES	225.00	6,000.00	3.8%
960 · SENIOR SERVICE TELEPHONE	1,001.58	2,000.00	50.1%
967 · SENIOR SERVICE PRINTING	45.50	500.00	9.1%
968 · SENIOR SERVICE POSTAGE	43.56	500.00	8.7%
970 · SENIOR SERVICE MISCELLANEOUS	16,309.98	16,500.00	98.8%
<b>Total SENIOR SERVICES</b>	<b>55,562.43</b>	<b>84,559.00</b>	<b>65.7%</b>
<b>Total ADMINISTRATION</b>	<b>537,726.15</b>	<b>930,924.00</b>	<b>57.8%</b>
<b>ASSESSOR</b>			
<b>CAPITAL OUTLAY</b>			
1854 · EQUIPMENT	2,773.99	2,850.00	97.3%
<b>Total CAPITAL OUTLAY</b>	<b>2,773.99</b>	<b>2,850.00</b>	<b>97.3%</b>
<b>COMMODITIES</b>			
1851 · OFFICE SUPPLIES	2,089.99	2,100.00	99.5%
<b>Total COMMODITIES</b>	<b>2,089.99</b>	<b>2,100.00</b>	<b>99.5%</b>
<b>CONTRACTUAL SERVICES</b>			
1751 · MAINTENANCE SERVICE	2,011.91	4,200.00	47.9%
1752 · TELEPHONE	2,212.25	4,500.00	49.2%
1753 · LEGAL FEES	22,953.00	0.00	100.0%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	21,667.51	21,633.00	100.2%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	40.00	750.00	5.3%
1760 · TRAVEL EXPENSE	1,955.21	2,000.00	97.8%
1761 · TRAINING	4,345.92	4,000.00	108.6%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>55,185.80</b>	<b>38,733.00</b>	<b>142.5%</b>
<b>OTHER EXPENDITURES</b>			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.0%</b>



03/18/16

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2015 through March 2016**

	<u>Apr '15 - Mar 16</u>	<u>Budget</u>	<u>% of Budget</u>
<b>PERSONNEL</b>			
1240 · SALARIES	219,325.50	244,000.00	89.9%
1241 · IMRF	20,152.89	23,000.00	87.6%
1242 · FICA/MEDICARE/TAXES	15,580.69	19,000.00	82.0%
1243 · HEALTH INSURANCE	46,817.51	68,500.00	68.3%
<b>Total PERSONNEL</b>	<u>301,876.59</u>	<u>354,500.00</u>	<u>85.2%</u>
<b>Total ASSESSOR</b>	<u>361,926.37</u>	<u>399,683.00</u>	<u>90.6%</u>
<b>Total TOWN FUND EXPENDITURES</b>	<u>899,652.52</u>	<u>1,330,607.00</u>	<u>67.6%</u>
<b>TOWN IMRF FUND EXPENDITURES</b>			
3262 · RETIREMENT CONTRIBUTION	21,699.91	28,000.00	77.5%
<b>Total TOWN IMRF FUND EXPENDITURES</b>	<u>21,699.91</u>	<u>28,000.00</u>	<u>77.5%</u>
<b>TOWN INSURANCE FUND EXPENDITURE</b>			
<b>CONTRACTED SERVICES</b>			
2593 · RISK MANAGEMENT CONTRIBUTION	14,223.00	14,238.00	99.9%
<b>Total CONTRACTED SERVICES</b>	<u>14,223.00</u>	<u>14,238.00</u>	<u>99.9%</u>
<b>PERSONNEL</b>			
2453 · UNEMPLOYMENT INSURANCE	448.57	4,576.00	9.8%
<b>Total PERSONNEL</b>	<u>448.57</u>	<u>4,576.00</u>	<u>9.8%</u>
<b>Total TOWN INSURANCE FUND EXPENDITURE</b>	<u>14,671.57</u>	<u>18,814.00</u>	<u>78.0%</u>
<b>TOWN SOCIAL SECURITY EXPENDITURE</b>			
3761 · SOCIAL SECURITY CONTRIBUTION	15,280.54	18,958.00	80.6%
3762 · MEDICARE CONTRIBUTION	3,573.68	4,400.00	81.2%
<b>Total TOWN SOCIAL SECURITY EXPENDITURE</b>	<u>18,854.22</u>	<u>23,358.00</u>	<u>80.7%</u>
<b>Total Expense</b>	<u>1,003,128.06</u>	<u>1,548,170.13</u>	<u>64.8%</u>
<b>Net Ordinary Income</b>	<u>288,013.35</u>	<u>-364,241.13</u>	<u>-79.1%</u>
<b>Net Income</b>	<u><u>288,013.35</u></u>	<u><u>-364,241.13</u></u>	<u><u>-79.1%</u></u>

**American Community Bank**  
**Town Fund**  
**Bank Accounts**

<b>Town Fund General Checking</b>	<b>961</b>
<b>TF Money Market</b>	<b>191</b>
<b>TF Reserved Money Market</b>	<b>183</b>
<b>General Assistance Checking</b>	<b>754</b>
<b>GA Money Market</b>	<b>987</b>

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03/02/16

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

961

**101 · CHECKING -American Community, Period Ending 02/29/2016**

	<u>Feb 29, 16</u>
Beginning Balance	106,850.35
Cleared Transactions	
Checks and Payments - 48 items	-107,812.27
Deposits and Credits - 18 items	74,840.00
Total Cleared Transactions	<u>-32,972.27</u>
Cleared Balance	<u>73,878.08</u>
Uncleared Transactions	
Checks and Payments - 12 items	-4,873.17
Total Uncleared Transactions	<u>-4,873.17</u>
Register Balance as of 02/29/2016	<u>69,004.91</u>
New Transactions	
Checks and Payments - 5 items	-22,033.46
Total New Transactions	<u>-22,033.46</u>
Ending Balance	<u>46,971.45</u>

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03/02/16

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**GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**103 · TOWN FUND MONEY MARKET, Period Ending 02/29/2016**

	Feb 29, 16
Beginning Balance	80,743.93
Cleared Transactions	
Checks and Payments - 1 item	-60,000.00
Deposits and Credits - 1 item	6.04
Total Cleared Transactions	-59,993.96
Cleared Balance	20,749.97
Register Balance as of 02/29/2016	20,749.97
Ending Balance	20,749.97

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03/02/16

183

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**104 · TF RESERVED MONEY MARKET, Period Ending 02/29/2016**

	Feb 29, 16
Beginning Balance	700,289.03
Cleared Transactions	
Deposits and Credits - 1 item	146.77
Total Cleared Transactions	146.77
Cleared Balance	700,435.80
Register Balance as of 02/29/2016	700,435.80
Ending Balance	700,435.80



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03/02/16

# GRAFTON TOWNSHIP Reconciliation Summary

754

**151 · General Assistance - Amer Com, Period Ending 02/29/2016**

	Feb 29, 16
Beginning Balance	2,353.69
Cleared Transactions	
Checks and Payments - 7 items	-665.14
Total Cleared Transactions	-665.14
Cleared Balance	1,688.55
Uncleared Transactions	
Checks and Payments - 2 items	-86.50
Total Uncleared Transactions	-86.50
Register Balance as of 02/29/2016	1,602.05
Ending Balance	1,602.05

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03/02/16

# GRAFTON TOWNSHIP Reconciliation Summary

987

**150 · Gen Assistance MMF- Amer Com, Period Ending 02/29/2016**

	Feb 29, 16
Beginning Balance	95,889.10
Cleared Transactions	
Checks and Payments - 1 item	-14,744.00
Deposits and Credits - 1 item	7.82
Total Cleared Transactions	-14,736.18
Cleared Balance	81,152.92
Register Balance as of 02/29/2016	81,152.92
Ending Balance	81,152.92

# **ROAD DISTRICT FUND FINANCIALS**

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03/16/16

# Grafton Township R & B

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Due Date	Split	Amount
<b>Airgas USA, LLC</b>					
02/17/2016	9048421022	PO 11177	03/21/2016	9652 · OPERATING SUPPLIES	194.56
Total Airgas USA, LLC					194.56
<b>BOTTS WELDING &amp; TRUCK SERVICE</b>					
02/10/2016	596212	PO 11174	03/21/2016	6112 · MAINTENANCE SUPPLY - EQUI...	31.50
03/10/2016	597520	PO 11206	03/21/2016	6313 · MAINTENANCE SERVICE - VEHI...	43.00
Total BOTTS WELDING & TRUCK SERVICE					74.50
<b>Cardmember Service</b>					
02/11/2016	2/11/2016	PO 11176	02/21/2016	6122 · OPERATING SUPPLIES	7.19
02/18/2016	02/18/2016	PO 11179	02/28/2016	6122 · OPERATING SUPPLIES	17.99
02/22/2016	02/22/2016	PO 11180	03/03/2016	6123 · SMALL TOOLS	23.94
02/24/2016	02/22/2016	PO 11181	03/21/2016	6113 · MAINTENANCE SUPPLY - VEHIC...	23.94
02/24/2016	02/24/2016	PO 11182	03/21/2016	6112 · MAINTENANCE SUPPLY - EQUI...	15.98
02/25/2016	2/25/2016	PO 11184	03/21/2016	6122 · OPERATING SUPPLIES	8.46
02/25/2016	02/25/2016	PO 11185	03/21/2016	6122 · OPERATING SUPPLIES	13.98
02/26/2016	02/26/2016	PO 11187	03/21/2016	6111 · MAINTENANCE SUPPLY - BUILD...	94.88
02/26/2016	02/26/2016	PO 11188	03/21/2016	6122 · OPERATING SUPPLIES	19.97
03/02/2016	IN001-1031246	PO 11193	03/21/2016	6313 · MAINTENANCE SERVICE - VEHI...	543.10
03/04/2016	03/04/2016	PO 11196	03/21/2016	6123 · SMALL TOOLS	28.78
03/08/2016	03/08/2016	PO 11199	03/21/2016	6122 · OPERATING SUPPLIES	23.46
03/05/2016	IPass replenish	PO 11200	03/21/2016	9929 · MISCELLANEOUS	20.00
03/10/2016	03/10/2016	PO 11205	03/21/2016	6123 · SMALL TOOLS	109.95
03/11/2016	3/11/2016	PO 11208	03/21/2016	6112 · MAINTENANCE SUPPLY - EQUI...	41.98
03/15/2016	03/15/2016	PO 11210	03/21/2016	6929 · MISCELLANEOUS	82.94
Total Cardmember Service					1,076.54
<b>COM ED</b>					
03/10/2016	3380690007	PO 11209	03/21/2016	6371 · UTILITIES	189.19
Total COM ED					189.19
<b>COM ED STREET LIGHTS</b>					
02/25/2016	2720108049	PO 11190	03/21/2016	9519 · Street Lights	272.45
Total COM ED STREET LIGHTS					272.45
<b>Comcast</b>					
02/26/2016	8771100130330754	PO 11195	03/21/2016	6552 · TELEPHONE	276.67
Total Comcast					276.67
<b>GESKE AND SONS, INC.</b>					
02/22/2016	35300	PO 11191	03/21/2016	9614 · MAINTENANCE SUPPLIES - RO...	100.00
Total GESKE AND SONS, INC.					100.00
<b>HAMPSHIRE AUTO PARTS</b>					
02/29/2016	411786	PO 11202	03/21/2016	6112 · MAINTENANCE SUPPLY - EQUI...	33.45
02/29/2016	411786	PO 11203	03/21/2016	6113 · MAINTENANCE SUPPLY - VEHIC...	12.80
Total HAMPSHIRE AUTO PARTS					46.25
<b>HINCKLEY SPRINGS WATER CO</b>					
02/28/2016	10164181022816	PO 11197	03/21/2016	6122 · OPERATING SUPPLIES	22.02
Total HINCKLEY SPRINGS WATER CO					22.02
<b>Hunley Auto Repair</b>					
02/11/2016	726	PO 11175	03/21/2016	6312 · MAINTENANCE SERVICE - EQUI...	60.00
Total Hunley Auto Repair					60.00
<b>MDC ENVIRONMENTAL SERVICES (MARENGO)</b>					
03/01/2016	15479214	PO 11201	03/21/2016	6373 · GARBAGE DISPOSAL	124.18
Total MDC ENVIRONMENTAL SERVICES (MARENGO)					124.18
<b>MICHAEL TODD &amp; COMPANY INC</b>					
02/23/2016	150835	PO 11192	03/21/2016	9652 · OPERATING SUPPLIES	1,276.72
Total MICHAEL TODD & COMPANY INC					1,276.72
<b>O'Reilly Automotive, Inc</b>					
03/10/2016	3416397039	PO 11204	03/21/2016	6123 · SMALL TOOLS	25.99

# Grafton Township R & B

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Due Date	Split	Amount
Total O'Reilly Automotive, Inc					25.99
<b>PetroLiance LLC</b>					
02/25/2016	9750469	PO 11189	03/21/2016	9655 · AUTO FUEL & OIL	691.85
Total PetroLiance LLC					691.85
<b>R.A. ADAMS ENTERPRISES, INC.</b>					
02/29/2016	6159	PO 11183	03/21/2016	6112 · MAINTENANCE SUPPLY - EQUI...	88.73
Total R.A. ADAMS ENTERPRISES, INC.					88.73
<b>Rush Truck Centers of Illinois, Inc.</b>					
02/09/2016	3001568355	PO 11171	03/21/2016	6113 · MAINTENANCE SUPPLY - VEHIC...	565.20
02/09/2016	3001568355	PO 11172	03/21/2016	9655 · AUTO FUEL & OIL	149.16
02/09/2016	3001574710	PO 11173	03/21/2016	6113 · MAINTENANCE SUPPLY - VEHIC...	39.14
Total Rush Truck Centers of Illinois, Inc.					753.50
<b>Standard Industrial Auto Equipment, Inc.</b>					
02/22/2016	21167	PO 11163	03/21/2016	6820 · CAPITAL ASSET OUTLAY	34,200.00
Total Standard Industrial Auto Equipment, Inc.					34,200.00
<b>The I.T. Connection Inc.</b>					
02/29/2016	5626	PO 11207	03/21/2016	6512 · MAINTENANCE EQUIPMENT	232.25
Total The I.T. Connection Inc.					232.25
<b>TOWNSHIP OFFICIALS OF ILLINOIS</b>					
03/01/2016	Drug test- Accident	PO 11198	03/21/2016	9929 · MISCELLANEOUS	235.00
Total TOWNSHIP OFFICIALS OF ILLINOIS					235.00
<b>ZIEGLER'S ACE HARDWARE</b>					
02/12/2016	65014/B	PO 11178	03/21/2016	6122 · OPERATING SUPPLIES	12.99
02/25/2016	65166/B	PO 11186	03/21/2016	6122 · OPERATING SUPPLIES	15.83
03/03/2016	65245/B	PO 11194	03/21/2016	6123 · SMALL TOOLS	6.99
Total ZIEGLER'S ACE HARDWARE					35.81
<b>TOTAL</b>					<b>39,976.21</b>



12:16 PM  
02/25/16  
Cash Basis

**Grafton Township R & B**  
**WARRANT DETAIL REPORT**  
February 16 through March 14, 2016

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm. (new)				
02/23/2016	5041	AT&T	PO 11165	-106.72
02/23/2016	5042	AT&T U- Verse	PO 11166	-35.00
02/23/2016	5043	BLUECROSS BLUESHIELD OF I...	PO 11167	-2,268.89
02/23/2016	5044	COM ED	PO 11168	-252.20
02/23/2016	5045	Humana Dental	PO 11169	-257.73
02/23/2016	5046	Verizon Wireless	PO 11170	-104.52
Total 103 · R&B General Amer. Comm. (new)				-3,025.06
<b>TOTAL</b>				<b>-3,025.06</b>

**ROAD & BRIDGE WARRANT LIST - FEBRUARY 2016**

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>				<u>DUE DATE</u>
6122	ACE HARDWARE	11178	Splice butt connectors	\$	12.99	3/31/2016
6122	ACE HARDWARE	11186	Star lock washers, snap rings	\$	15.83	3/31/2016
6123	ACE HARDWARE	11194	Tap tool	\$	6.99	3/31/2016
9652	AIRGAS USA LLC	11177	2 tanks filled for welders	\$	194.56	3/18/2016
6113	BOTTS WELDING & TRUCK SERVICE	11174	Steel - 5" channel-#3 vibrator	\$	31.50	3/11/2016
6313	BOTTS WELDING & TRUCK SERVICE	11206	Safety test - #1 & 3	\$	43.00	4/10/2016
6122	CARDMEMBER SERVICE / VISA (HARBOR)	11176	Band saw blade	\$	7.19	4/3/2016
6122	CARDMEMBER SERVICE / VISA (AUTO ZONE)	11179	Car Squeegee	\$	17.99	4/3/2016
6123	CARDMEMBER SERVICE / VISA (MENARDS)	11180	Band saw blade, shovel	\$	23.94	4/3/2016
6113	CARDMEMBER SERVICE / VISA (MENARDS)	11181	Wiper blades-#2&4, White PU	\$	23.94	4/3/2016
6112	CARDMEMBER SERVICE / VISA (MENARDS)	11182	6 way Elec. connector-Trailer	\$	15.98	4/3/2016
6122	CARDMEMBER SERVICE / VISA (F&F)	11184	Cutting wheels, lock washers	\$	8.46	4/3/2016
6122	CARDMEMBER SERVICE / VISA (MENARDS)	11185	Saw blades	\$	13.98	4/3/2016
6111	CARDMEMBER SERVICE / VISA (MENARDS)	11187	Floor paint, roller covers	\$	94.88	4/3/2016
6122	CARDMEMBER SERVICE / VISA (MENARDS)	11188	Wall clock	\$	19.97	4/3/2016
6313	CARDMEMBER SERVICE / VISA (FORCE AMERICA)	11193	Rebuild PTO - #2	\$	543.10	4/3/2016
6123	CARDMEMBER SERVICE / VISA (HARBOR)	11196	Snap ring plier & steel tap sets	\$	28.78	4/3/2016
6122	CARDMEMBER SERVICE / VISA (F&F)	11199	Paper towels	\$	23.46	4/3/2016
9929	CARDMEMBER SERVICE / VISA (IPASS)	11200	I Pass replenish	\$	20.00	4/3/2016
6123	CARDMEMBER SERVICE / VISA (AMAZON)	11205	18 Gallon Oil waste drain tank	\$	109.95	4/3/2016
6112	CARDMEMBER SERVICE / VISA (F&F)	11208	Battery-Lawn mower, Trailer plug	\$	41.98	4/3/2016
6929	CARDMEMBER SERVICE / VISA (H FLORAL)	11210	Flowers - Brian's mother	\$	82.94	4/3/2016
6552	COMCAST	11195	Phone & Internet	\$	276.67	3/25/2016
6371	COM ED	11209		\$	189.19	4/25/2016
9519	COM ED - STREET LIGHTS	11190		\$	272.45	4/26/2016
9614	GESKE & SONS, INC	11191	UPM - .5 Ton	\$	100.00	3/23/2016
6112	HAMPSHIRE AUTO PARTS	11202	Filters - Equipment	\$	33.45	3/31/2016
6113	HAMPSHIRE AUTO PARTS	11203	Filters - Vehicles	\$	12.80	3/31/2016
6122	HINCKLEY SPRINGS	11197	Water	\$	22.02	3/21/2016
6312	HUNTLEY AUTO REPAIR INC	11175	Machine 4 drums - Trailer	\$	60.00	3/12/2016
6373	MDC ENVIRONMENTAL SERVICES	11201	Garbage service	\$	124.18	3/20/2016
9652	MICHAEL TODD & COMPANY INC	11192	Carbide & Carbon plow blades-#3	\$	1,276.72	3/24/2016
6123	O'REILLY AUTOMOTIVE INC	11204	Bearing packer	\$	25.99	4/10/2016
9655	PETROLIANCE LLC	11189	Fuel	\$	691.85	3/16/2016
6112	R.A. ADAMS ENTERPRISES INC	11183	Jack, Break away box-Trailer	\$	88.73	3/26/2016
6113	RUSH TRUCK CENTER OF IL, INC.	11171	Radiator - #5	\$	565.20	3/10/2016
9655	RUSH TRUCK CENTER OF IL, INC.	11172	Anti freeze - #5	\$	149.16	3/10/2016
6113	RUSH TRUCK CENTER OF IL, INC.	11173	2 Radiator clamps - #5	\$	39.14	3/10/2016
6820	STANDARD INDUSTRIAL AUTO EQUIP, INC.	11163	Wireless portable truck lifts	\$	34,200.00	3/3/2016
6512	THE I.T. CONNECTION INC.	11207	Fixing Tom's computer, Wifi	\$	232.25	3/29/2016
9929	TOWNSHIP OFFICIALS OF ILLINOIS	11198	Post accident drug testing	\$	235.00	3/31/2016
				\$	<b>39,976.21</b>	

**BILLS PAID BEFORE MEETING**

6552	AT&T	11165	Telephone & fax lines	\$	106.72	3/8/2016
6552	AT&T U-VERSE	11166	Internet service	\$	35.00	3/12/2016
9451	BLUECROSS BLUESHIELD OF IL	11167	Health insurance - March	\$	2,268.89	3/1/2016
6371	COM ED	11168		\$	252.20	3/28/2016
9451	HUMANA DENTAL INSURANCE	11169	Health insurance - March	\$	257.73	3/1/2016
6552	VERIZON WIRELESS	11170	Cell phone service	\$	104.52	3/3/2016
				\$	<b>3,025.06</b>	
				Total \$	<b>43,001.27</b>	

**Road Commissioner:**


03/16/16  
Cash Basis

Grafton Township R & B  
**Actual vs Budget Year to Date**  
April 2015 through March 2016

	Apr '15 - Mar 16	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>PERMANENT HARD ROAD FD REVENUES</b>			
9000 · PROPERTY TAXES	526,553.08	527,181.00	99.9%
9020 · INTEREST INCOME	972.83	1,000.00	97.3%
9040 · Intergovernmental Agreement	11,400.00	500.00	2,280.0%
9050 · MISCELLANEOUS INCOME	525.00	1,050.00	50.0%
9060 · Permits & Bonds	2,230.00	2,000.00	111.5%
9080 · GRANT INCOME	0.00	10.00	0.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>541,680.91</b>	<b>531,741.00</b>	<b>101.9%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>			
6000 · PROPERTY TAXES - ROAD & BRIDGE	129,173.80	249,726.00	51.7%
6002 · MUNICIPAL SHARE	0.00	-122,000.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	48,308.87	40,000.00	120.8%
6020 · INTEREST INCOME	449.04	500.00	89.8%
6030 · RENTAL INCOME	0.00	10.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	6,000.00	10.00	60,000.0%
6050 · MISCELLANEOUS INCOME	32.30	20.00	161.5%
6060 · COURT FINES & PERMITS	901.48	800.00	112.7%
6080 · GRANT INCOME	0.00	1,900.00	0.0%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>184,865.49</b>	<b>170,966.00</b>	<b>108.1%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>			
8000 · PROPERTY TAXES	17,252.15	17,269.00	99.9%
8020 · INTEREST INCOME	29.91	35.00	85.5%
8050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>17,282.06</b>	<b>17,314.00</b>	<b>99.8%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>			
7000 · PROPERTY TAXES	22,394.66	22,412.00	99.9%
7020 · INTEREST INCOME	44.89	50.00	89.8%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>22,439.55</b>	<b>25,362.00</b>	<b>88.5%</b>
<b>Total Income</b>	<b>766,268.01</b>	<b>745,383.00</b>	<b>102.8%</b>
<b>Expense</b>			
<b>PERMANENT HARD ROAD EXPENDITURE</b>			
<b>COMMODITIES</b>			
9614 · MAINTENANCE SUPPLIES - ROADS	10,410.72	55,000.00	18.9%
9652 · OPERATING SUPPLIES	1,712.48	8,000.00	21.4%
9655 · AUTO FUEL & OIL	10,296.97	42,000.00	24.5%
9656 · SALT, CALCIUM, ICE CONTROL	44,498.77	158,000.00	28.2%
<b>Total COMMODITIES</b>	<b>66,918.94</b>	<b>263,000.00</b>	<b>25.4%</b>
<b>CONTRACT SERVICES</b>			
9514 · MAINTENANCE SERVICE ROAD	259,795.40	350,000.00	74.2%
9518 · ROAD STRIPPING	23,543.36	25,000.00	94.2%
9519 · Street Lights	2,989.84	5,000.00	59.8%
9520 · ROAD SIGNS & MATERIALS	507.24	18,000.00	2.8%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	0.00	10,000.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>286,835.84</b>	<b>448,000.00</b>	<b>64.0%</b>



03/16/16  
Cash Basis

Grafton Township R & B  
**Actual vs Budget Year to Date**  
April 2015 through March 2016

	Apr '15 - Mar 16	Budget	% of Budget
<b>OTHER EXPENDITURES</b>			
9929 · MISCELLANEOUS	770.00	3,000.00	25.7%
9952 · Intergovernmental Agreement	15,068.00	15,068.00	100.0%
<b>Total OTHER EXPENDITURES</b>	<b>15,838.00</b>	<b>18,068.00</b>	<b>87.7%</b>
<b>PERSONNEL</b>			
9421 · SALARIES	123,296.12	180,000.00	68.5%
9451 · Health / Life Insurance	33,573.53	50,000.00	67.1%
9461 · Social Security Contribution	9,139.09	14,000.00	65.3%
9462 · Medicare Contribution	2,137.38	4,000.00	53.4%
9472 · Uniforms	1,107.25	2,000.00	55.4%
9475 · Payroll Expense	914.90	1,200.00	76.2%
<b>Total PERSONNEL</b>	<b>170,168.27</b>	<b>251,200.00</b>	<b>67.7%</b>
<b>Total PERMANENT HARD ROAD EXPENDITURE</b>	<b>539,761.05</b>	<b>980,268.00</b>	<b>55.1%</b>
<b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>			
<b>PERSONNEL</b>			
8463 · RETIREMENT CONTRIBUTION	13,679.28	35,000.00	39.1%
<b>Total PERSONNEL</b>	<b>13,679.28</b>	<b>35,000.00</b>	<b>39.1%</b>
<b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>	<b>13,679.28</b>	<b>35,000.00</b>	<b>39.1%</b>
<b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>			
<b>CONTRACT SERVICE</b>			
7593 · RISK MANAGEMENT CONTRIBUTION	20,467.00	44,000.00	46.5%
<b>Total CONTRACT SERVICE</b>	<b>20,467.00</b>	<b>44,000.00</b>	<b>46.5%</b>
<b>PERSONNEL</b>			
7453 · UNEMPLOYMENT INSURANCE	212.98	6,000.00	3.5%
<b>Total PERSONNEL</b>	<b>212.98</b>	<b>6,000.00</b>	<b>3.5%</b>
<b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>	<b>20,679.98</b>	<b>50,000.00</b>	<b>41.4%</b>
<b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
6831 · EQUIPMENT	86.68	5,000.00	1.7%
<b>Total CAPITAL OUTLAY</b>	<b>86.68</b>	<b>5,000.00</b>	<b>1.7%</b>
<b>COMMODITIES</b>			
6651 · OFFICE SUPPLIES	414.92	800.00	51.9%
<b>Total COMMODITIES</b>	<b>414.92</b>	<b>800.00</b>	<b>51.9%</b>
<b>CONTRACTED SERVICES</b>			
6512 · MAINTENANCE EQUIPMENT	159.38	1,000.00	15.9%
6531 · ACCOUNTING SERVICE	2,706.00	14,000.00	19.3%
6533 · LEGAL SERVICE	54.25	30,000.00	0.2%
6551 · POSTAGE	196.00	300.00	65.3%
6552 · TELEPHONE	2,706.78	5,000.00	54.1%
6553 · PUBLISHING	0.00	1,500.00	0.0%
6554 · PRINTING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	275.00	300.00	91.7%
6562 · TRAVEL & MEETING EXPENSE	1,096.96	6,000.00	18.3%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
<b>Total CONTRACTED SERVICES</b>	<b>7,194.37</b>	<b>59,300.00</b>	<b>12.1%</b>

03/16/16  
Cash Basis

Grafton Township R & B  
**Actual vs Budget Year to Date**  
April 2015 through March 2016

	Apr '15 - Mar 16	Budget	% of Budget
<b>OTHER EXPENDITURES</b>			
6914 · MUNICIPAL REPLACEMENT	8,895.24	8,900.00	99.9%
6929 · MISCELLANEOUS	37.96	8,000.00	0.5%
<b>Total OTHER EXPENDITURES</b>	<b>8,933.20</b>	<b>16,900.00</b>	<b>52.9%</b>
<b>PERSONNEL</b>			
6421 · SALARIES	24,008.00	25,000.00	96.0%
<b>Total PERSONNEL</b>	<b>24,008.00</b>	<b>25,000.00</b>	<b>96.0%</b>
<b>Total ADMINISTRATION</b>	<b>40,637.17</b>	<b>107,000.00</b>	<b>38.0%</b>
<b>MAINTENANCE</b>			
<b>CAPITAL OUTLAY</b>			
6820 · CAPITAL ASSET OUTLAY	27,500.00	155,000.00	17.7%
6833 · OTHER IMPROVEMENTS	0.00	50,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>27,500.00</b>	<b>205,000.00</b>	<b>13.4%</b>
<b>COMMODITIES</b>			
6111 · MAINTENANCE SUPPLY - BUILDING	397.62	12,000.00	3.3%
6112 · MAINTENANCE SUPPLY - EQUIPM...	3,288.06	12,000.00	27.4%
6113 · MAINTENANCE SUPPLY - VEHICL...	6,112.75	14,000.00	43.7%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	2,152.90	3,000.00	71.8%
6123 · SMALL TOOLS	167.53	6,000.00	2.8%
<b>Total COMMODITIES</b>	<b>12,118.86</b>	<b>52,200.00</b>	<b>23.2%</b>
<b>CONTRACT SERVICES</b>			
6311 · MAINTENANCE SERVICE - BUILDI...	360.00	10,000.00	3.6%
6312 · MAINTENANCE SERVICE - EQUIP...	4,043.42	15,000.00	27.0%
6313 · MAINTENANCE SERVICE - VEHIC...	3,662.16	15,000.00	24.4%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	15,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
6371 · UTILITIES	2,095.96	9,000.00	23.3%
6373 · GARBAGE DISPOSAL	1,326.81	6,000.00	22.1%
6394 · RENTALS	0.00	500.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>11,488.35</b>	<b>75,700.00</b>	<b>15.2%</b>
<b>OTHER EXPENDITURES</b>			
6919 · MISCELLANEOUS	110.00	5,000.00	2.2%
<b>Total OTHER EXPENDITURES</b>	<b>110.00</b>	<b>5,000.00</b>	<b>2.2%</b>
<b>PERSONNEL</b>			
6221 · SALARIES	100.76	10,500.00	1.0%
<b>Total PERSONNEL</b>	<b>100.76</b>	<b>10,500.00</b>	<b>1.0%</b>
<b>Total MAINTENANCE</b>	<b>51,317.97</b>	<b>348,400.00</b>	<b>14.7%</b>
<b>Total ROAD &amp; BRIDGE FUND EXPENDITURES</b>	<b>91,955.14</b>	<b>455,400.00</b>	<b>20.2%</b>

03/16/16  
Cash Basis

Grafton Township R & B  
**Actual vs Budget Year to Date**  
April 2015 through March 2016

	<u>Apr '15 - Mar 16</u>	<u>Budget</u>	<u>% of Budget</u>
6391 · R&B - CONTINGENCIES	0.00	22,000.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	48,000.00	0.0%
Total Expense	<u>666,075.45</u>	<u>1,590,668.00</u>	<u>41.9%</u>
Net Ordinary Income	<u>100,192.56</u>	<u>-845,285.00</u>	<u>-11.9%</u>
Net Income	<u><u>100,192.56</u></u>	<u><u>-845,285.00</u></u>	<u><u>-11.9%</u></u>



# **American Community Bank**

## **Road District**

### **Bank Accounts**

<b>RB General Checking</b>	<b>159</b>
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<b>Money Market</b>	<b>001</b>
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11:59 AM

03/02/16

159

**Grafton Township R & B**  
**Reconciliation Summary**  
 103 · R&B General Amer. Comm. (new), Period Ending 02/29/2016

	Feb 29, 16
Beginning Balance	233,319.88
Cleared Transactions	
Checks and Payments - 38 items	-55,460.41
Deposits and Credits - 9 items	1,887.00
Total Cleared Transactions	-53,573.41
Cleared Balance	179,746.47
Uncleared Transactions	
Checks and Payments - 2 items	-130.52
Total Uncleared Transactions	-130.52
Register Balance as of 02/29/2016	179,615.95
New Transactions	
Checks and Payments - 2 items	-7,952.97
Total New Transactions	-7,952.97
Ending Balance	171,662.98

1:55 PM

03/02/16

001

**Grafton Township R & B**  
**Reconciliation Summary**  
 501 · R & B Money Market - Amer Com, Period Ending 02/29/2016

	Feb 29, 16
Beginning Balance	795,233.57
Cleared Transactions	
Deposits and Credits - 1 item	166.67
Total Cleared Transactions	166.67
Cleared Balance	795,400.24
Register Balance as of 02/29/2016	795,400.24
Ending Balance	795,400.24



**Grafton Township Assessor  
10109 Vine Street, Unit C  
Huntley, IL 60142**

TO: Grafton Township Board of Trustees  
FROM: Alan Zielinski, Grafton Township Assessor  
DATE: March 11, 2016  
SUBJECT: Assessor's Request for a Township Transfer of Appropriation

Dear Lady and Gentlemen:

Attached is my request for a Township Transfer of Appropriation effective after your approval at the upcoming March 21, 2016 town meeting.

The request is financially sound and well-founded on good business practices for the following reasons among others.

1. The request complies with all applicable state statutes.
2. The line item excess funds are available.
3. Grafton Township compliance with the Illinois Property Tax Code specifically 35 ILCS 200/2-80 and 35 ILCS 200/4-10.
4. The Assessor's training budget for 2015-2016 was reduced by a 2014-2015 training budget carry-over resulting in no training allocation for the Assessor. This transfer rectifies that matter.

If you have any questions or concerns, please contact me. I look forward to your approval.

Sincerely,

Alan Zielinski  
Grafton Township Assessor  
(v) 847.669.3383

**ASSESSOR'S REQUEST FOR TOWNSHIP TRANSFER OF APPROPRIATION**

WHEREAS there was adopted on the 16<sup>th</sup> day of March, 2015 by the Board of Trustees of Grafton Township, McHenry County, Illinois, a Budget & Appropriation Ordinance for the fiscal year beginning April 1, 2015 and ending March 31, 2016, and

WHEREAS it now appears that certain adjustments between appropriated line items in the Assessor's Budget of the Grafton Township Town Fund in said ordinance are desirable and necessary, and

WHEREAS Section 3 of the Illinois Municipal Budget Law (50 ILCS 330/3), as approved July 12, 1937, as amended, authorizes transfers between the various line items within any fund in such Appropriation Ordinance not exceeding 10% of the total amount appropriated in such fund by such ordinance, now therefore

BE IT RESOLVED by the Board of Trustees of Grafton Township, McHenry County, Illinois that there is hereby transferred from the unexpended balance of the line item 1243 (Health Insurance) in the Assessor's Budget of the Grafton Township Town Fund the sum of One Thousand, Five Hundred Dollars (\$1,500) which transferred sum is hereby added to line item 1761 (Training) of the Assessor's Budget in the same fund, making the adjusted appropriation for the first line item aforesaid Sixty-Seven Thousand Dollars (\$67,000) and for the following aforesaid line item:

1761 Training.....\$4,500 (versus the budgeted \$4,000)

This transfer shall be in full force and effect from and after this date.

ADOPTED this 21<sup>st</sup> day of March, 2016 by the Board of Trustees of Grafton Township, McHenry County, Illinois.

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Town Clerk

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Chairman

**PUBLIC NOTICE  
GRAFTON TOWNSHIP  
2016 ANNUAL TOWN MEETING**

NOTICE IS HEREBY GIVEN, to the legal voters, residents of Grafton Township in the County of McHenry and State of Illinois, that the Annual Town Meeting of said Township will take place on **Tuesday, April 12, 2016**, being the second Tuesday of said month, at the hour of **7:00 PM at: The Multipurpose Room of the Huntley Park District REC Center Facility 12015 Mill Street Huntley IL**, for the transaction of the miscellaneous business of the said Township; and after a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and especially to consider and decide the following:

- I. Call to Order
- II. Pledge of Allegiance
- III. Explanation of Procedures
- IV. Selection/Oath of Moderator
  - A. Nominations for Moderator
  - B. Close of Nominations for Moderator
  - C. Election of Moderator
  - D. Moderator's Oath of Office
  - E. Signing of Moderator's Oath
- V. Adoption of Rules
  - A. Adoption of rules of order for the Grafton Township 2016 Annual Town Meeting.
- VI. Approval of the Minutes of the April 14, 2015 Annual Town Meeting.
- VII. Presentation of Annual Township Financial Reports
  - A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading.
  - B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.
- IX. Old Business
- X. New Business
  - A. Motion to set Annual Town Meeting for Tuesday, April 11, 2017 at 7:00 p.m.
- XI. Public Comment
- XII. Adjournment

Dated and posted by Grafton Township Clerk  
Kathryn Hurley this 25th day of March, 2016

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Kathryn Hurley



# **SUPERVISOR'S REPORT**

# System Activity Report

[2/1/2016 - 2/29/2016] Report Date: 2/29/2016

## General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	3	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	3	\$0.00

## General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

## General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

## Emergency Assistance

Grants :	0	
In-Process :	2	
Denials :	0	
	<hr/>	
	2	\$0.00

Grand Totals:	5	
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[illegible]

